

District Plan for Implementing Effective Optional Extended-Day Kindergarten Program 2007 – 08

Due July 2, 2007



Date: _____

District: _____

Contact Person: _____

E-mail Address: _____

Phone: _____

Please provide descriptions of each of the following elements (1-9) of the Optional Extended-Day Kindergarten (OEK) Program.

Model:

- 1. Describe the district's implementation model for the Optional Extended-Day Kindergarten Program.**

Policies:

- 2. Describe the district's policies/guidelines for determining which students are eligible for participation in the Optional Extended-Day Kindergarten Program.**
- 3. Describe the district's "due process" procedures for resolving student selection issues that may occur.**
- 4. Provide other relevant district policies specific to kindergarten programs.**

Assessment:

- 5. Describe assessments and procedures for placement of students in the OEK Program.**
- 6. Describe pre- and post-assessments and procedures to measure student growth and program results. Include plans and processes for comparing the achievement of students participating in the OEK program to those not participating.**
- 7. Provide details regarding the district's formative assessment system including each of the following: (1) assessments, (2) frequency of administration, (3) nature of data analysis and the reporting of data to parents and others.**

Curriculum and Instruction:

- 8. Describe the curriculum and instruction planned for the Extended-Day Kindergarten Program.**
- 9. Describe the district's professional development plan specific to this program and relate the plan to the needs of students served.**

List the approximate number of schools, classes, and students that will be involved in Optional Extended-Day Kindergarten Programs supported by program funding:

School Name(s)	Extended Day	Extended Hours	Extended Year
	Total Hours/Students	Total Hours/Student	Total Hours/Student
Example One: <i>Happy Day Elementary School</i>	2 classrooms @ 6hrs per day @25 students per room	1 classroom @ 1 hour beyond am k@ 10 students	summer school classes @ 15 students per class@ 2 hrs per day for 6 weeks
<i>Example: Total Number of Students =90</i>	<i>Example: 50 students</i>	<i>Example: 10 students</i>	<i>Example: 30 students</i>
Total Number of Students =	Number of Students =	Number of Students =	Number of Students =

Total number of Title I schools in the district: _____

Total number of students receiving services from overlapping programs above: _____

Assurances

Please indicate the district's compliance with the following:

- (a.) The district sent a letter of intent to the USOE by May 1, 2007 indicating the district's desire to participate in the Optional Extended-Day Kindergarten Program. ☐Yes ☐No
- (b.) The majority of students enrolled in the Optional Extended-Day Kindergarten Program have the greatest need for additional instruction, as determined by the district's kindergarten readiness assessment. ☐Yes ☐No
- (c.) Funds are allocated to establish Optional Extended-Day Kindergarten Programs in the schools with greatest need, as measured by the percentage of students eligible for the "Free Lunch Program." ☐Yes ☐No
- (d.) The Optional Extended-Day Kindergarten class size does not exceed the other kindergarten classes for the school. ☐Yes ☐No
- (e.) The schools with Optional Extended-Day Kindergarten programs shall continue to offer part-day kindergarten. ☐Yes ☐No
- (f.) The number of instructional hours in the Extended-Day Kindergarten Program equals the same number of hours as the first grade program offered within the school. ☐Yes ☐No ☐NA
- (g.) The "Extended Hours" and "Extended Year" programs are planned to produce measurable results. ☐Yes ☐No ☐NA
- (h.) **Formal application** shall be sent to the USOE before July 2, 2007, and by August 10 each year thereafter. ☐Yes ☐No
- (i.) The district will submit a district program Budget Plan before July 2, 2007. ☐Yes ☐No
- (j.) The district agrees to comply with all other assurances, information and documentation required by the USOE on the application. ☐Yes ☐No

Signature of Superintendent: _____ Date: _____

Signature of Business Manager: _____ Date: _____

Signature of Program Supervisor: _____ Date: _____

**Utah State Office of Education
Curriculum Department
2008 Fiscal Year Optional Extended-Day
Kindergarten Program Financial Summary**

District/Charter School Name: _____

State Program Revenue: \$ _____

Expenditures:

Salaries-Teachers \$ _____

Salaries- Staff Assistants \$ _____

Salaries-Other (_____) \$ _____

Employee Benefits \$ _____

Professional and Technical Services \$ _____

Travel \$ _____

Supplies & Materials \$ _____

Property \$ _____

Other \$ _____

Total Expenditures \$ _____

**OEK Financial Summary should accompany OEK District/Charter School Plan*